## **CENTRAL UNIVERSITY OF HARYANA**

## **Procedure to Apply for Provisional Degree Certificate**

- 1) Only those students who have obtained 'Pass' grade in all the semesters as well as in aggregate are eligible to apply for issue of provisional degree certificate
- 2) The students is requested to provide all the self-attested marks cards issued to him/her along with the application.
- 3) The students shall download the application form from CUH website for issue of provisional certificate.
- 4) Student may visit to Examination Branch and submit all the photocopy of the marks card along with the required fee (Room no. 129 New Administrative block).
- 5) The fee of ₹ 300 may be paid by bank challan provided on the university website in any PNB branch and the receipt of the same attached with the application.
- 6) In case the student is not able to come to University due to any reason, the application for the provisional may be sent to HOD of their department with copy to <a href="mailto:exambranch@cuh.ac.in">exambranch@cuh.ac.in</a>
- 7) The concerned HOD may send the application to Examination Branch along with his/her recommendation for issue of Provisional degree certificate.
- 8) The Provisional degree certificate can either be given to student in person or his/her parent(s) or by speed post at his/her permanent address. The provisional certificate will not be given to any other person without the specific permission of Controller of Examinations.
- 9) Any request for issue of provisional degree certificate shall not be accepted without written application of the concerned student.